

BOARD OF COMMISSIONERS' MEETING MINUTES
December 17, 2024
11:00 A.M.
CHERRY VALLEY & ROCHDALE WATER DISTRICT
HYBRID

I. CALL TO ORDER – Chairman McGinn called the meeting to order at 11:04 a.m.

The following were in attendance:

Joseph McGinn, Chairman	1- online subscriber
Arthur E.J. Levesque, Commissioner - absent	
Benjamin Morris, Superintendent	
Robert H. Lemieux, Sr., Commissioner - online	
Jennifer Wood, Treasurer	
Cheryl Balkus, Clerk	

II. District Member Forum – Chairman McGinn opened to the District Member Forum. There were no questions or comments from the listening audience or the board. Chairman McGinn motioned to close the District Member Forum. Seconded by Commissioner Lemieux. All in Favor. Approved.

III. APPROVE MINUTES

November 12, 2024, Meeting Minutes – Chairman McGinn motioned to approve the November 12, 2024, minutes. Seconded by Commissioner Lemieux. All in favor. Approved.

IV. FINANCE

A. Approve 11/18/2024, 11/25/2024, 12/02/2024, 12/09/2024 warrants.

Chairman McGinn motions to approve all the above warrants in the amount of \$315,705.01. Seconded by Commissioner Lemieux. All in favor. Approved.

B. November bank transfer – Chairman McGinn motions to transfer from the water checking account to the sewer account in the amount of \$62,632.06. Seconded by Commissioner Lemieux. All in favor. Approved.

C. Swamp emergency transfer – Per Treasurer Wood per DOR requires that we pass over requires FY 24 free cash certification.

V. Administrative

A. Tata & Howard General Services Engineering Agreement –

Per the Superintendent this is for engineering services for rural development grant. It is a contract to do the design work funded thru the grant. Chairman McGinn motions to authorize the execution of the agreement. Seconded by Lemieux. All in favor. Approved.

B. Service Renewal Application – Chairman McGinn motions to approve the renewal of the service. Seconded by Commissioner Lemieux. All in favor. Approved.

VI. Operations

A. Superintendent Report

Swamp Leak - The cost to date is \$230,000.00, everything related to the leak has been paid, waiting for an invoice from Tata & Howard for their technical services. We have not completed this project yet.

The Kettle Brook design work is still ongoing. Soil boring being done this week

Continuing the changing out the media with the well and there have been issues. Welding needed to be done to a tank and now we have a leak to a manway. One way to fix would involve removing all the new media. Instead, we are working with another product while the media is in the tank for now. These are older steel tanks from the 2000's and may need to look into the future so that the tanks would need replacement. The well will remain offline until the epoxy hardens and perhaps will be back online by the 1st of the year.

Capital Strategic Solutions is ongoing. They are reviewing the asset management plan and the water distribution plan with costs and projections for the future. We should see a draft by the end of January.

The Lead Service line has not begun with the second phase. May be closer to spring due to moratorium of opening roads in winter months.

- VII.** Date of Next Meeting: Commissioner Lemieux motions to have the next meeting virtual January 7, 2025, and at 148 Henshaw St at 7:00 p.m. Seconded by Chairman McGinn. All in favor. Approved.
- VIII.** Adjournment: Commissioner Lemieux motioned to adjourn. Seconded by Chairman McGinn. All in favor. Approved. The meeting adjourned at 11:20 a.m.