

**CHERRY VALLEY SEWER DISTRICT
BOARD OF SEWER COMMISSIONERS' MEETING
HYBRID
MEETING MINUTES
February 20, 2025
7:00 P.M.**

I. CALL TO ORDER Chairman Manseau called the meeting to order at 7:00 p.m.

Donald Manseau, Chairman	1- in person subscriber
Robert H. Lemieux, Sr. Commissioner - absent	1 – nonsubscriber
Peter Cusolito, Commissioner	
Benjamin J. Morris, Superintendent	
Jennifer Wood, Treasurer	
Cheryl Balkus, Recording Secretary	

II. APPROVAL OF MINUTES

- A. **January 16, 2025** – Commissioner Cusolito motioned to approve the meeting minutes of January 16, 2025. Seconded by Chairman Manseau. All in favor. Approved.

III. FINANCE

- a. Approve warrants of 2/13/2025 and 2/20/2025

Commissioner Cusolito motions to approve the 2/13/2025 & 2/20/2025 warrants. Seconded by Chairman Manseau. All in favor. Approved.

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| b. Treasurer report – Approved FY25 budget | \$641,097.41 |
| Amount used as of 1-31-2025 | \$282,640.05 |
| Balance: | \$358,457.36 |

January Sewer Revenue:	\$90,323.57
Betterments	3,768.54
Drainlayers	25.00
Total	\$94,117.11

- c. Draft budget – This is the first run at the FY26 budget. There will be some increases across the board and trying to maintain with current rate structure. There may be another one or two more changes. There were no questions or comments from the board or attending audience.

IV. ADMINISTRATION

- A. Betterment deferral & letter – Commissioner Cusolito motions to approve the betterment deferral. Seconded by Chairman Manseau. All in favor. Approved. Commissioner Cusolito motions that we will send the letter to the town and owner. Seconded by Chairman Manseau.
- B. Staffing Update – Christian will be leaving for training of Worcester Fire and as previously discussed to have him come back part time to assist with various projects, vacations, sick time, on call if need be. Chairman Manseau and Commissioner Cusolito agree with this. The Superintendent is working on finalized paperwork for this.

V. Operations - Superintendents Report

Continue to work with DPC on the manholes, there has been a delay due to the weather. Once the weather breaks this should be able to be finalized

Working on the annual assessment report.

Flows continue to be watched.

We have a new employee who has a sewer background, and his water classes will begin.

Treasurer Wood has been working with the auditors to see if the sewer district will have free cash.

Overall, the system is working well.

If we get free cash will work on replacing the 18-year-old truck. Concerned that the vehicle could run into serious issues and not have the truck any longer. Options are lease to purchase, used (buying someone else's problems) or purchase. Getting a ballpark price for the purchase of a new standard pickup with lighting package, nothing extravagant. ¾ ton single cab, gas, not concerned about color. Did not get a call back regarding price and should have at the next meeting.

VI. Date of Next Meeting:

Approval of Next Meeting Date – Per Commissioner Cusolito motioned to hold the next Sewer Meeting, March 27, 2025, hybrid or at 7:00 pm at 148 Henshaw St Leicester, MA. Seconded by Chairman Manseau. All in favor. Approved.

- A. ADJOURNMENT – Commissioner Cusolito motioned to adjourn the meeting. Second, by Chairman Manseau. All in favor. Approved. The meeting was adjourned at 7:38 p.m.

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