

**CHERRY VALLEY SEWER DISTRICT
BOARD OF SEWER COMMISSIONERS' MEETING
HYBRID
MEETING MINUTES
August 7, 2025
7:00 P.M.**

I. CALL TO ORDER Chairman Manseau called the meeting to order at 7:03 p.m.

Donald Manseau, Chairman	1 - in person subscriber
Robert H. Lemieux, Sr. Commissioner	0 – online nonsubscriber
Peter Cusolito, Commissioner	
Benjamin J. Morris, Superintendent	
Jennifer Wood, Treasurer	
Cheryl Balkus, Recording Secretary	

II. APPROVAL OF MINUTES

- A. **April 17, 2025** – Commissioner Cusolito motioned to approve the meeting minutes of April 17, 2025. Seconded by Commissioner Lemieux. All in favor. Approved.

III. FINANCE

- A. Approve warrants of 5/8/2025, 6/5/2025, 6/12/2025, 6/30/2025, & 7/24/2025
Commissioner Lemieux inquired about the invoice for \$6,553.00 on warrant. Per Superintendent Morris, this is for FR Mahoney that took care of the failed pumps. Work was done in March and bill came late.

Commissioner Cusolito motions to approve the above warrants. Second, by Commissioner Lemieux. All in favor. Approved.

- B. FY25 budget transfer – Commissioner Lemieux motions to approve the budget transfer of line items for FY25. Total \$8,614.03. Second by Commissioner Cusolito. All in favor. Approved.

- C. Betterment/Liens – Per Treasurer Wood someone overpaid on betterment the town charged, and the town sent us the money. They did not know how to refund the customer, so we did the refund to the customer to take care of it. This is for informational purposes to the board and commented that there is a high turnover rate at the town hall and makes it a challenge when trying to get information.

Per Commissioner Cusolito, the trifactor of the town hall, is that they are all independent. Most towns have a lead person that is overseen. The suggestion that was made by Commissioner Cusolito was to make the lead person who has been in the treasurer's office, who has been there for a long time and not the Town Administrator. However, according to the Town Administrator he should be the one to be responsible and per Commissioner Cusolito this does not seem to be working well. Suggestion from the board is for our Treasurer to send them a type of invoice to be on the department to collect what is due to the district.
Per Treasurer Wood the assessor now has betterment software, and the interest charge was set incorrectly. Now the people are being overcharged on the interest. It is being reviewed to see how those that were charged with incorrect interest get corrected.

IV. ADMINISTRATION

- a. Reorganization of the board - Commissioner Lemieux motions to appoint Chairman Manseau as Chairman for the next year. Second, by Commissioner Cusolito. All in favor. Approved.

V. Operations - Superintendents Report

Busy late spring early summer. Past year and prior needed to submit an annual report. Now that there is a new group of people in the Mass DEP wastewater division, they are very proactive in understanding everything going on with the systems. A letter received

with several items to get back to them at the Mass DEP. Speaking with DPC Engineering they have seen this and received from all central mass towns that they have been working with. Prior to this there were never any questions. The report that was provided was over 200 pages and the Superintendent offered the report to the board. Per Commissioner Cusolito commented that across the state there have been issues and it may have begun because of the issues with the MBTA and the DPU. Per the Superintendent we have been told that we are in a good spot with the information that has been provided.

Applied for the asset management grant. Same set up as last year. Once we find out that we do have it we find out in the wintertime and then when annual meeting time comes it will be a warrant article for funding.

Will be working annual sewer manhole conditions and sewer jetting. There are approximately manholes that need to be addressed and would like to get done before the winter.

Audit begins August 25th.

VI. Date of Next Meeting:

Approval of Next Meeting Date – Per Commissioner Lemieux motioned to hold the next Sewer Meeting September 18, 2025, 7:00 pm, at 148 Henshaw St Leicester, MA at 7:00 pm. Second, by Commissioner Cusolito. All in favor. Approved.

- a. ADJOURNMENT – Commissioner Cusolito motioned to adjourn the meeting. Second, by Commissioner Lemieux. All in favor. Approved. The meeting was adjourned at 8:00 p.m.

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