

**BOARD OF COMMISSIONERS' MEETING MINUTES**  
**October 3, 2023**  
**7:00 P.M.**  
**CHERRY VALLEY & ROCHDALE WATER DISTRICT - Hybrid**

**I. CALL TO ORDER** - The meeting was called to order by Chairman Levesque at 7:00 PM.

The following were in attendance:

Joseph McGinn, Commissioner	0 in person subscribers
Arthur E.J. Levesque, Chairman	
Benjamin Morris, Superintendent	2 - online subscribers
Robert H. Lemieux, Sr., Commissioner	
Jennifer Wood, Treasurer	
Cheryl Balkus, Clerk	

**II. District Member Forum** – Chairman Levesque called the district member forum to begin. There were no questions or comments from the commissioners. There were no online subscribers in attendance during the DMF to ask questions or make comments. Commissioner Lemieux motions to close the district member forum seconded by Commissioner McGinn. All in favor. Approved.

**III. APPROVE MINUTES**

September 5, 2023, Meeting Minutes –Commissioner Lemieux motions to approve the September 5, 2023, meeting minutes. Seconded by Commissioner McGinn. All in favor. Approved.

**IV. FINANCE**

- A.** Approve September 11, 2023, Warrant
- B.** Approve September 18, 2023, Warrant
- C.** Approve September 25, 2023, Warrant
- D.** Approve October 2, 2023, Warrant

Commissioner Lemieux motions to approve all the above warrants. Seconded by Commissioner McGinn. All in favor. Approved.

Commissioner Lemieux motions to transfer sewer funds deposited to the water checking account to the sewer checking account in the amount of \$53,548.55. Seconded by Commissioner McGinn. All in favor. Approved. This item was not included on the agenda.

- E.** Treasurer Report – This is for informational purposes. Per Treasurer Wood budget expenditures to date \$228,304.29 with a remaining balance of \$1,054,173.63. For the lead service line, we are being reimbursed and Sargent St. not touched still waiting for grant monies. Commissioner McGinn asked for clarification of item 5050 Worcester Regional Assessment. Per Treasurer Wood this is the annual fee to Worcester Regional.

FY 24 Water Revenue  
Operating Expenses: \$224,4518.20  
Loan Payment: \$3,886.09  
Total Expense: \$228,307.29  
Total revenue brought in: \$374,98.06  
Revenue – Expenses \$145,893.77

There were no further questions or comments from the commissioners and there were no questions or comments from the listening audience.

**V. Administration**

- A.** 39-41 Watch St – Property owner Van Nguyen dba V & J LLC of 35-37 & 39-41 Watch St. was present to dispute prior water bills. She explained she purchased the property by auction in May 2021, and that the property has been vacant since day 1. She received and paid bills from CVRWD and ORSD (Oxford Rochdale Sewer District) bills. The CVRWD bills incurred were to have water turned on, monthly bills for when water was being used or not being used, a damaged meter, and to have the water turned off. Commissioner Lemieux asked the office staff if we notify ORSD when water is shut off. Per the Superintendent we do not, it is up to the property owner to contact ORSD to let them know that the water was turned off and to stop their sewer bills. Chairman Levesque asked the property owner why she waited so long to dispute the bills. Owner responded she was in the hospital for a while. Commissioner Lemieux explained to Van the fees to turn on the water, fees for meters, monthly fee to have water. He advised if she is disputing the sewer bills that incurred after the water was shut off that she would need to speak directly with ORSD as we are not affiliated with ORSD and that it is the property owner's responsibility to notify ORSD to stop billing from the date we shut off the water on January 12, 2022. Commissioner Lemieux explained to Van that all the bills from CVRWD were correct and that CVRWD would not be reimbursing for any of the incurred charges. She understood the charges and that there would not be reimbursement for the bills she paid to CVRWD, and she would be taking or to request a meeting with the information she has from us to provide to ORSD for the charges she was billed beyond the date when the water was terminated.

**VI. Operations**

Hydrant Flushing is to be completed within the next 10 days.

Tree cutting in the driveway completed. This is part of the nationalgrid program to protect the power lines. Chairman Levesque mentioned that we might need to look at putting something up on edge of the driveway now that the trees are down.

Another meeting is to be held on other trees to be taken down and the district will be paid for these trees.

Due to age and condition changing out sample taps.

A sample was sent to the lab and trending a very low residual of arsenic. Change out of media may be sooner than what was anticipated of 18 months down to 12-16 months. May need to try a backwashing program to fluff up the media.

Annual ERP (Emergency Response Program) training has been completed.

Met with a representative from Mass Save to go over what other items we are interested in for energy saving methodology such as geothermal and solar. Waiting for information back.

Looking into other companies regarding solar and contacted a roofing company to look at our roof and get feedback on what are the best ways of installation if we were to install panels on the roof we have.

Subscriber Buteau asked to clarify when Mass save would be getting back. Per the Superintendent did not have a date when he would be getting back to him.

- VII.** Date of Next Meeting: Commissioner Lemieux motions to have the next hybrid meeting November 14, 2023, at the district office at 7:00 P.M. Seconded by Commissioner McGinn. All in Favor. Approved.
- VIII.** Adjournment: Commissioner Lemieux motioned to adjourn. Seconded by Commissioner McGinn. All in Favor. Approved. The meeting ended at 8:03 P.M.