

**BOARD OF COMMISSIONERS' MEETING
HYBRID MEETING MINUTES
September 20, 2022
7:00 P.M.
CHERRY VALLEY & ROCHDALE WATER DISTRICT**

I. CALL TO ORDER - The meeting called to order by Chairman Bergin @ 7:00 pm

The following were in attendance:

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| Kevin Bergin, Chairman | 2 online 0 in person |
| Arthur E.J. Levesque, Commissioner | |
| Benjamin Morris, Superintendent | |
| Robert H. Lemieux, Sr., Commissioner -hybrid | |
| Jennifer Wood, Treasurer - hybrid | |
| Cheryl Balkus, Clerk | |

II. District Member Forum –There were no questions or comments from the board or the listening audience. Commissioner Levesque motions to suspend the remaining minutes of the forum. Seconded by Chairman Bergin. All in Favor. Approved. The forum ended in one minute and thirty-one seconds.

III. APPROVE MINUTES

A. September 6, Meeting Minutes - Commissioner Levesque motions to approve the September 6, 2022, meeting minutes. Seconded by Chairman Bergin. All in favor. Approved.

IV. FINANCE

A. Approve September 12, 2022, Warrants – Commissioner Levesque motions to approve the September 12, 2022, warrants. Seconded by Chairman Bergin. All in Favor. Approved.

B. Approve September 19, 2022, Warrants- Commissioner Levesque motions to approve the September 19, 2022, warrants. Seconded by Chairman Bergin. All in favor. Approved.

Commissioner Lemieux inquired of the charge in the amount of \$4,800 for excavating. Per the Superintendent leak last week contractor hired to do the work.

Commissioner Lemieux inquired about C&C Tree Service in the amount of \$2,000.00. Per the Superintendent the August thunderstorm downed and leaning trees towards the building. Had them removed to avoid hazards or further damage to the property.

Commissioner Levesque inquired about Ti Sales – Per the Superintendent this is for pipes for our sampling stations.

The warrants consist of office expense, Grindstone well \$6,857.86, technology, electricity, meters, trash, payroll, accounting fees, pipes, field supplies, health insurance, subcontractors, motor vehicle expense, phone, City of Worcester \$28,944.45. The total amount of the warrants \$80,304.44.

- C. August Bank Transfer** – Commissioner Levesque motions to transfer from the water checking account to the sewer checking account in the amount of \$67,237.82

*Per Chairman Bergin this is money that is collected by the Water District on behalf of the Sewer District, it is **NOT** the Water Districts money.*

V. ADMINISTRATION –

- A. Application for License** - Commissioner Levesque motions to approve the application for drain layer license. Seconded by Chairman Bergin. All in favor. Approved.
- B. Fire Service Application** – Application is for the commercial property being built on Rt. 56. Commissioner Levesque motions to approve application for Fire Service. Seconded by Chairman Bergin. All in favor. Approved.
- C. Branch Main Application** – Application is also for the commercial property being built on Rt. 56. Commissioner Levesque motions to approve Branch Application for service. Seconded by Chairman Bergin. All in favor. Approved.
- D. Rules & Regulations update** – Per the Superintendent updates have been completed from the draft discussed at the last meeting and if there are no changes will need the board's approval. Commissioner Levesque motions to approve the changes to the Rules & Regulations. Seconded by Chairman Bergin. All in favor. Approved.

VI. Operations

A. Superintendent's Report

Valve exercising began last week and a valve that was turned on Henshaw St. the shaft broke. We were able to slow the leak, provide notice to the customers who were to be affected while the repairs were to be done that water would be off between 8:30 am to 2:30 pm, contractor replaced entire lead jointed T, valves, fittings and paving was completed the following day. The removed valve was from 1919, the entire system is very old.

Tree damage from the storm in August, C&C Tree Company hired to do the work.

MADEP contacted to schedule a final inspection of the well project and the sanitary survey. To be done next week, staff is prepping for this.

Terminations continue

Problems with VFD's for the well, unable to read the screens and due to age can't run through the computer, the electrician was able to locate replacement for these. Scheduled to fire up the well in October.

Settling occurring in the driveway and a section has sunk off. Contractor will be doing some of the work and we will also be assisting to keep down costs. Would like to have this completed before winter months.

Chairman Bergin asked if company has followed up regarding ladders to be installed to the tanks. Per the Superintendent not currently.

VII. Communications – Nothing to report

VIII. PERSONNEL – Nothing to report

IX. DATE OF NEXT MEETING

A. Approval of Next Meeting – Commissioner Levesque motioned to hold the next meeting Hybrid Tuesday, October 4, 2022, at the Town Hall Selectboard Room 3 Washburn Square Leicester, MA @ 7:00 PM. Seconded by Chairman Bergin. All in favor. Approved.

X. ADJOURNMENT- Commissioner Levesque motions to adjourn the meeting. Seconded by Chairman Bergin. All in Favor. Approved. Meeting adjourned at 7:32 pm

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