

BOARD OF COMMISSIONERS' MEETING

VIRTUAL MEETING MINUTES

October 20, 2020

7:00 P.M.

CHERRY VALLEY & ROCHDALE WATER DISTRICT

- I. CALL TO ORDER** - The meeting was called to order by Chairman Bergin @ 7:00 PM

The following were in attendance:

Kevin Bergin, Chairman

3 - Subscribers

Arthur Paquette - LCAC

Arthur E.J. Levesque, Commissioner

Benjamin Morris, Superintendent

Robert H. Lemieux, Sr., Commissioner

Jennifer Wood, Treasurer

Cheryl Balkus, Clerk

- II. District Member Forum** – There were no questions or comment during the District Member Forum. Commissioner Lemieux motions to suspend the District Member Forum. Seconded by Chairman Bergin. The District Member Forum ended in 3 minutes and 29 seconds.

III. APPROVE MINUTES

- A. October 6, 2020** - Commissioner Lemieux motioned to approve the minutes of October 6, 2020. Seconded by Chairman Bergin. All in Favor. Approved.

IV. FINANCE

- A. Approve October 12, 2020 Warrants** – Commissioner Lemieux motions to approve the October 12, 2020 warrants. Seconded by Chairman Bergin. All in Favor. Approved.

Commissioner Lemieux requested and explanation for the item listed on the warrant for Tata & Howard in the amount of \$13,000.00. Per Superintendent Morris this is for two of the payments to them for the Well and Grindstone contract. Engineering approved, Annual Meeting Approval for the projects. Subscriber Buteau asked what the total has been spent to date. Per Superintendent Morris technical difficulties unable to access the server to be able to provide the amount. Subscriber Buteau will email to request the information.

- B. Approve October 19, 2020 Warrants**- Commissioner Lemieux motions to approve the October 19, 2020 warrants. Seconded by Chairman Bergin. All in Favor. Approved.

The summary of the warrants consist of electric, technology, lab, motor vehicle expense, phone, heat, insurance, repair maintenance, pipes, payroll, City of Worcester \$24,786.90, accounting, meters, Grindstone/Clearwell, office expense, service agreement, for a total amount of \$94,451.68.

V. ADMINISTRATION

A. 10-7-2020 Customer Request Payment Plan Approval – Per Commissioner Lemieux with the prior payment history it appears that they were keeping up the arrangement. If they are to fall a month behind with the new arrangement we will need to address as the time comes. He understands as a property owner, Real Estate Agent, Property Manger that there have been restrictions in place since COVID. Per Chairman Bergin also agrees and that this is being extended further than the 12 month plan and that the owner needs to be notified that an agreement has been reached to pay the monthly charge plus \$100 towards the arrears for the next 26 months. Commissioner Lemieux motions to approve the 26-month payment plan. Customer to pay \$100.00 per month plus the current bill. Seconded by Chairman Bergin. All in Favor Approved.

VI. Operations

A. Superintendent's Report – Per Superintendent Morris the City of Worcester received notice that they are in a Stage 1 Drought. Wednesday after our last meeting we were notified by the City of Worcester and required to put in place the same water use restrictions. To attempt to reach out to the Subscribers in the least costly way to the District we reached out to the Town to request information be posted via social media and to the customers who receive their bills via E-bill were sent a notice that the water restriction remains in place and includes non-essential watering.

Last Thursday we received a call for dirty water. During the investigation it was found that another customer's service line was broken. We were unable to isolate during the night due to the location of the leak in the middle of the road. We could not walk away with having the City of Worcester water restriction and the repairs were made. The dirty water did effect some of Main St, Towtaid, Boyd & Brown St.

Truck Update – We sent to the truck to Deer Pond Auto for mechanical and body. Mechanically it is sound with a few minor items. They did agree that the utility body would need to be replaced and provided a quote. Their cost to install compared to Davis Auto is what was previously quoted and asking the Board if money can be moved to automotive line item to cover the repairs. The total is \$5,500. 00 and this includes toolboxes, wiring, and lighting. To save the District money we will remove the body ourselves. Commissioner Lemieux wants to ensure that anything needed to convert is all on hand before we pull the utility body off and pull the vehicle off the road. That the repair needs to be done and not be treated as a filler at the repair shop.

Commissioner Lemieux motions to move the money from the Reserve Account to make the repairs to the automotive line item. Seconded by Chairman Bergin. All in Favor. Approved.

Grindstone Update – Tata & Howard wrapping up their 50% completion design to get the information for MADEP as soon as they have that they are to meet with Morris to make sure all on the same page. MADEP wants a flow meter on the Worcester line that will be going into the Clearwell to offset the well. We had one about a year old installed for the raw water pumps. The specs will go to Paul Howard and this would be to potentially remove from the old raw water system side and see what it takes to incorporate in there will be a savings to the District Trying to determine how staff will begin demolition to put in the flow meter and valve.

He reached out to a local well company to do a test on the Well in the next two weeks and to get the costs associated with it.

Per Commissioner Lemieux asked if the well testing expenditure was part of the original estimate. Per Superintendent Morris confirmed that this is included in the original amount budgeted. Commissioner Lemieux also happy to hear the Superintendent being cost conscious utilizing the current flow meter instead of just going out and buying a new one, that this is a savings to the District and great job.

Commissioner Lemieux asked if we would be able to refer someone to testing their water. Per the Superintendent they can depending on what it is. If it is an ongoing water quality issue pertaining to the District, we can potentially send it out or put them in contact with a lab to analyze. It depends on what you want to have analyzed. Technically we do not test individual homes water quality unless we are knowingly dealing with something in the neighborhood and do not have an answer to why this continually happening.

Commissioner Lemieux thinking in general terms and not thinking the District would perform or pay for but perhaps a resource or a few resources could be recommended about a concern about their water to the proper people to get that done.

VII. DATE OF NEXT MEETING

A. Approval of Next Meeting - Commissioner Levesque motioned to hold the next Virtual Meeting Wednesday, November 4, 2020 @ 7:00 PM. Seconded by Chairman Bergin. All in favor. Approved.

VIII. ADJOURNMENT- Commissioner Lemieux motioned to adjourn the meeting. Seconded by Commissioner Levesque. All in Favor. Approved. Meeting adjourned at 7:47 P.M.

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